



Brandi May, Chair
Kevin Whipple, Vice Chair
Robert Sterling, Treasurer
Mary Baldwin, Secretary
Mike Ferguson
Rachel Butler
Patrick Gallagher

AGENDA
February 20, 2018
Mayor & Council Chambers
8:00 A.M.

- I. Call to Order
- II. Approval of Minutes – December 19, 2017 (no meeting held in January)
- III. Financial Report
- IV. Old Business/Continued Business
- V. New Business
 - Applicant is Mark Allen, Lazy Guy Distillery - project is for New Construction and placement of two 20x40x8 steel storage containers. They will be covered with wood to appear historic; stained brown and mimic other structures nearby. Application was submitted 1-22-18.
 - Public Art Application Request - 2847 S Main Street
 - Member Project Updates
 - Election of Officers
- VI. Certificate of Appropriateness - Administrative Approval by Staff and Chairperson
- VII. Discussion
 - Properties of Concern
- VIII. Public Comments
- IX. Planning & Zoning Administrator Comments
- X. Adjourn

The next scheduled meeting of the Historic Preservation Commission will be
Tuesday, March 20, 2018

NOTICE: Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the HPC's time. It is not designed to curtail discussion or input. If you need special accommodations to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.



Brandi May, Chair
Kevin Whipple, Vice Chair
Robert Sterling, Treasurer
Mary Baldwin, Secretary
Mike Ferguson
Joe Bozeman

MINUTES
December 19, 2017
Mayor & Council Chambers
8:00 A.M.

Members Attending: Brandi May, Joe Bozeman, Mike Ferguson, Kevin Whipple, Robert Sterling, Mary Baldwin

Guest/Staff Attending: Darryl Simmons, Andrew Bramlett, Louis Bramlett, Mary Whitlock

I. Call to Order

Chair May called the meeting to order at 8:00 am

II. Approval of Minutes – October 17, 2017

Mr. Whipple made a motion to approve the October Minutes; seconded by Mr. Sterling. Motion carried. Vote 4-0. Ayes: Baldwin, Ferguson, Sterling, and Whipple (Mr. Bozeman arrived after meeting convened)

III. Financial Report

Mr. Sterling stated there were no changes to the financial report. Motion to approve by Mr. Whipple, seconded by Mr. Ferguson. Motion carried 5-0. Ayes: Sterling, Baldwin, Bozeman, Ferguson, Whipple

IV. Old Business/Continued Business

- **Member Project Updates**

Chair May asked Mr. Sterling to give update on historic markers for each home that is supposed to be registered. Mr. Sterling stated that there aren't many to be found, but that some might have been removed by homeowners. He suggested using a program that will trace home ownership history (pedigree) of these properties. He mentioned the Painted Butterfly, saying the homeowner believes property is on Historic Register. Chair May said that it is not. Mr. Sterling says next step is to send a letter to each homeowner asking about markers. Mary Whitlock, in attendance, stated that not everyone, including herself, wants the markers.

Mr. Simmons stated that there was a process for each individual homeowner to get the markers and that there were legal forms involved to get them. He said that some people opted out and some chose to participate. He suggested revisiting those who agreed to display the markers and also revisit those who opted out.

Chair May asked Ms. Baldwin to state her project. Ms. Baldwin answered that she contacted Dr. Jennifer Dickey at KSU about doing the historic district amendment project with her Historic Preservation class and that Dr. Dickey's answer was that the next HP class would be in Spring 2018. If the HPC does not to

wait that long to do the project, Dr. Dickey said that an intern could be assigned to the project, and that the intern would need supervision by an HPC member. Ms. Baldwin volunteered to supervise an intern if this course is taken.

Chair May asked Mr. Ferguson to state his project. Mr. Ferguson stated that his project was to research expansion of Kennesaw Historic Districts. He had identified five possible consultants to do the project. He stated that there is federal grant money available to the HPC and the consultants can lead the HPC through the process. He contacted these consultants and gave them the information on the historic district and properties, asking them to develop a document that highlights the steps to take. He narrowed the list to the top two, including Brandi Morris. He explained that the steps include identifying eligible properties and recommended that we focus on the north and east sides. He identified other cities going through the same process or which have completed it: Hogansville, in 2016, which received a grant; Roswell now in the process; also Smyrna, Carrollton, Atlanta, and McIntosh County, all of which were under grants. He said the city can apply for grant money to defray survey costs and that new grants just became available Dec 1, 2017. These grants are awarded in April and the eligible project must be completed by 2019. Grants are from \$2400 - \$5200 or up to \$15,000-\$20,000 (see handout prepared by Mr. Ferguson.)

Mr. Simmons asked to have all consultants submit proposals in order to get a wide range of quotes and make sure we are getting the best value possible. He said a lot of surveying work has been done in the last five years – some has been accurate, and some has not – and that having an intern come in to do some of the ground work would be a good option. Mr. Ferguson stated that all five consultants will submit proposals. Mr. Simmons asked about deadline for the proposals and Mr. Ferguson said they were due today (Dec 19, 2017), and that he currently has two and is waiting on the third. Mr. Simmons said since 1979, the districts have not been amended and there is a need for a survey and an assessment by the city of which areas need to be expanded or amended based on our criteria. He said we need to make sure consultants have an accurate survey and assessment to make their proposal. It was noted that the deadline for grant application is February 1.

Chair May said we must move quickly to meet deadline. Mr. Simmons said we need to get proposals in order to know how much grant money to apply for. Mr. Simmons asked if the grant covers the entire process or in phases. Mr. Ferguson replied that it can be done either way – one city he researched did it in three phases.

Mr. Simmons recommended that two or three people on the HPC should be appointed to follow through on the steps on the process. Chair May suggested that another work session be scheduled in January once this has been done. Mr. Simmons replied that a meeting can be arranged. Ms. Baldwin and Mr. Ferguson volunteered to follow through on this project. Mr. Sterling offered to help as a back up.

Chair May asked Mr. Whipple to state his project. He stated that he came up with ideas for historical markers such as bronze plaques, but he determined that the bronze markers are expensive. He researched the idea of placing markers upon entering and leaving historic districts – signs that sit on top of existing street signs. He contacted Public Works for costs. Mr. Simmons stated that the cost was very little and it remains to identify the relevant intersections and then Public Works would make and mount the signs. Mr. Simmons said he can bring design options to next meeting for HPC review and approval (size, color, font.) Mr. Whipple asked if these would be maintained by the city and Mr. Simmons replied in the affirmative. Mr. Ferguson asked whether each sign would be specific to the historic district and Mr. Simmons replied in the affirmative. Mr. Whipple proposed that he will meet with Mr. Simmons and Public Works to prepare a proposal for HPC approval.

Chair May stated that her project was to develop workshops for owners of historic properties. She chose three months and three themes. The first is Protect your Investment – a guide to COA process. In June – historic tax credits and background on historic districts. In October – how to research the history of your property in order to obtain grants. She reached out to chairman of Cobb Landmarks for recommendations for people who could lead workshops. Regarding possible dates and times, she said weeknight evenings

are preferable and asked for recommendations. Mr. Ferguson suggested Wednesdays. Mr. Simmons stated that the city calendar can be consulted to pinpoint dates. He suggested the meetings be held either in council chambers or the community center. Chair May suggested putting the information on flyers and distributing them at city events.

Chair May stated that the Holiday Ramble is something the entire HPC will work on. She distributed a handout with examples of the former Spring Ramble in 2016. She said for the Holiday Ramble, Dec 1 and Dec 8 of next year are already booked for the Polar Express event at the Museum. Mr. Simmons said that the goal is to highlight individual properties and property owners should be consulted to choose dates. Chair May suggested combining the Ramble with City of Acworth. Mr. Sterling agreed. Chair May volunteered to follow up and contact the City of Acworth. (See handout.)

V. New Business

VI. Certificate of Appropriateness - Administrative Approval by Staff and Chairperson

- Applicant is Dave Ermutlu - project is Roof Repairs – Submitted 11-29-17. COA administratively approved: Darryl Simmons 12-12-17; Chair May 12-6-17.

Simmons said there was storm damage, but no structural damage to this property. There are only roof repairs which do not change the roof line.

VII. Discussion

- Properties of Concern

Mr. Sterling stated that the marker coming into the city has been knocked over. Mr. Simmons stated that he will bring this to attention of Public Works.

Mr. Ferguson suggested looking at historic homes to see if there was damage from the recent winter storm and see if homeowners need help with clean up. Mr. Simmons said the city does not provide these services, but volunteers are available for this type of clean up. He agreed that the HPC should assess the district to see if there are downed trees and contact owners to see if they need this help. Mr. Ferguson suggested that each member take one district to inspect.

Mr. Ferguson suggested that having each member in charge of inspecting one district might be an ongoing process. Mr. Simmons agreed that this would be a good idea to keep up with properties of concern.

Chair May assigned districts as followed:

Ferguson: North Main

Bozeman: Camp McDonald

Sterling and May: Cherokee

Whipple: Summers Street

Baldwin: Big Shanty

Mr. Bozeman asked if there were recent updates on Hill Manor. Mr. Simmons said he would address this in comments.

Chair May mentioned that the Moon Station lot still needs to be cleaned up. Mr. Simmons stated that he had talked to the owner.

Mr. Ferguson mentioned that in looking into districts, we need to focus on homes that are about 40-years-old which will soon become eligible for historic designation.

Chair May stated that Teena Regan's property is close to completion. Mr. Simmons said she is very close to completion.

Mr. Whipple noted that Rose Cottage has been painted

Mr. Simmons noted that there is landscaping and work to be done on house to left of Rose Cottage (the old frame shop).

Mr. Whipple asked about Hill Manor. Mr. Simmons stated that they were given notification by city attorneys about their blight status. In response, the owners claimed they were going to file an appeal to the HPC's decision not to allow demolition. However, they did not meet the deadline for the appeal. The blight hearing will be held in January and Mr. Simmons suggested that the HPC sit in on this hearing. He will send members the time and date of this hearing. Mr. Whipple asked whether the city was keeping up with the condition of the property. Mr. Simmons answered that this was the case, in order to ensure the that condition of the property does not further deteriorate. Mr. Simmons also stated that there has been some interest in the property from other parties.

VIII. Public Comments

Mary Whitlock of 2927 Lewis Street stated that she met with Walt Gill of True North who dug up most of the azaleas around the house.

Andrew Bramlett spoke about his history of Kennesaw program [remarks were brief, but unintelligible due to sound system issues.] Handouts were distributed to HPC members (see handout)

IX. Planning & Zoning Administrator Comments

Mr. Simmons stated there is a lot to work on in 2018, especially downtown renovation of historic properties. Transportation improvements will be done in 2018: City Manager, Public Works urging contractor to complete work in a timely manner.

Mr. Ferguson asked about percentage of completion. Mr. Simmons answered that it is 50%-70% complete in the Dallas part of the project.

Mr. Simmons said city is talking with the school system regarding the Martha Moore center, which is an integral part of downtown. The city will suggest what is appropriate before they choose a developer. The city has made it clear there will be no high density project, it will be low density with commercial and retail.

Mr. Bozeman asked about vacancy on HPC. Mr. Simmons responded that there is a vacancy and the city is seeking a resident to fill this spot. Mr. Simmons urged members to help in the effort to find a candidate.

Mr. Bozeman asked whether he will be reappointed when his term concludes at the end of 2017. Mr. Simmons answered that he did not know, because this goes through a process with the mayor and city council which has not yet taken place.

Mr. Sterling asked about upcoming training sessions. Mr. Simmons answered that the state website has a calendar with a 2018 schedule which he will forward to the members. He said HPC members can also take advantage of local training sessions which may be available. Mr. Simmons suggested that work sessions with other nearby municipalities could qualify as training sessions.

X. Adjourn

Chair May adjourned the meeting at 9:07

**The next scheduled meeting of the Historic Preservation Commission will be
Tuesday, January 16, 2018**

NOTICE: Any person who desires to appeal any decision from this meeting will need a record of the proceedings, and for the purpose may need to insure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is based. The Agenda is designed to make more efficient use of the HPC's time. It is not designed to curtail discussion or input. If you need special accommodations to attend or participate in our meetings, please contact City Hall at least 24 hours in advance of the specific meeting you are planning to attend.

City of Kennesaw
Historic Preservation Commission
Donations Received by Property
Schedule of Revenues and Expenditures
For the Month and Fiscal Year To Date Ended January 31, 2018

	Actual for the Month	Actual Fiscal Year To Date
REVENUES:		
Daybreak Village Settlement	\$ -	\$ 10,000
2974 Moon Station Road Property Donation	-	10,000
Summers Street Settlement	-	1,675
Total Revenues	\$ -	\$ 21,675
EXPENDITURES		
Total Expenditures	\$ -	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ 21,675

CITY OF KENNESAW

Balance Sheet By Fund

January 31, 2018

FUND 290: HISTORIC DISTRICT ASSISTANCE

Account Number	Account Name	Beginning Balance	CPTD Debit	CPTD Credit	CYTD Debit	CYTD Credit	Ending Balance
ASSETS							
290.0000.11.310500.00000	DUE FROM GENERAL FUND	\$ 361.98	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 361.98
290.0000.11.310600.00000	DUE FROM MUSEUM	1,316.09	0.00	0.00	0.00	0.00	1,316.09
290.0000.11.310800.00000	DUE FROM SANITATION	25.00	0.00	0.00	0.00	0.00	25.00
Total Assets		\$ 1,703.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,703.07
LIABILITIES							
FUND EQUITY							
290.0000.13.422000.00000	FB UNRES - UNDESIGNATED	\$ 1,703.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,703.07
Total Fund Equity		\$ 1,703.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,703.07
Total Liabilities and Fund Equity		\$ 1,703.07	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,703.07

For the Period Ending January 31, 2018

FUND 290: HISTORIC DISTRICT ASSISTANCE

Account Number	Account Name	Original Budget	Revised Budget	Current Period		Current Year to Date	Percent of Budget	
				Actual	Date		Available Budget	Remaining
REVENUES								
EXPENDITURES								

1. NAME OF APPLICANT: MARK ALLEN / LAZY GUY DISTILLERY

☐ Owner

☐ Other

☒ Other, please specify LEASEOR

APPLICANT MAILING ADDRESS: 2950 MOON STATION ROAD NW

KENNESAW GA 30144

(Home#) _____ (Cell#) 678 480 9740 (Email) MARK@LAZYGUYBRANDS.COM

PROPERTY ADDRESS: 2934 MOON STATION ROAD NW, KENNESAW GA 30144

Land Lot #138 Tax Parcel 20012301460 Lot Size 0.50AC

Current zoning on property: CBD

2. NAME OF ATTORNEY OR REPRESENTATIVE:

SAME AS APPLICANT

(Home#) _____ (Cell#) _____ (Email) _____

NAME OF OWNER:

DALE HUGHES

(Home#) _____ (Cell#) 678 575 4396 (Email) Dale@jeremiah360.com

3. ACTIVITY

☒ New Construction

☐ Demolition

☐ Awnings

☐ Fence

☐ Repairs or Alterations

☐ Landscaping

☐ Exterior Architectural Features

☐ Exterior Environmental Feature Change

☐ Moving a Building

☐ Sign Erection

☐ Sign Placement *

* (NOTE - Business License required before signage installation)

Please describe your proposed work as simply and accurately as possible. Use the attached submittal criteria checklist to guide you in your description. Be sure to indicate materials to be used. Accurate drawings and photographs are required. (Use extra sheet, if necessary.) **Signed and sealed drawings from an architect, engineer or other design professional are required when construction of a new building, alterations and/or additions to existing structures are being made (Code 800.14.1).**


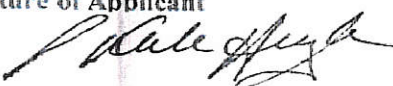
Placement of two storage containers, 20x40x8. Containers are steel however exterior will be covered with 'barn' wood to appear 'historic/period'. Barn siding will be stained brown and mimic other nearby structures/properties.

Visually it will appear to be an old-style barn matching other local structures.

Important: This form must be completed before the Historic Preservation Commission will consider the approval of any material change to a property within a Historic District. This form, along with supporting documents must be filed with 1 Original (4) copies including color photos (excluding models, material and color samples, where one (1) is sufficient). The application and supporting documents are to be placed on a **CD in a PDF format**.

Incomplete applications will not be docketed for consideration by the Historic Preservation Commission.

The City of Kennesaw will not issue any permits until 7 days after the Commission's decision, per City Ordinance No. 2003-51, Section Two. 800.20 –Any person or persons jointly or severally aggrieved by any decision of the Kennesaw HPC may appeal to the Mayor and City Council. The appeal must be filed within 7 days of the decision of the Commission and must be made by written petition delivered to the zoning administrator. The appeal shall be on the application exactly as presented to the commission.

	1/22/18
Signature of Applicant	Date
	1/22/18
Signature of Owner	Date
(If different from applicant, consenting to work to be performed on said property.)	

Materials Listing:


T-11 'BARN FINISH' SIDING / STAINED TO MATCH COLOR OF NEIGHBORING STRUCTURE
FRONT 'HANG' BARN DOORS

All wooden materials will match EXACT style/appearance of nearby structure.



CERTIFICATE OF APPROPRIATENESS

APPROVAL SIGNATURES


Darryl Simmons (Application Deemed Complete)
Planning & Zoning Administrator

Date: 1-25-18

(Application Administratively Approved)
HPC Chair

Date: _____

☐ GRANTED

☐ DENIED Reason for denial _____

☐ REQUIRES HPC APPROVAL _____

.....
Historic Preservation Commission consideration:

HEARING DATE: _____

ACTION BY COMMISSION:

☐ GRANTED

☐ DENIED

APPROVED WITH CONDITIONS:

DENIED: Reason for denial _____

(May re-submit within 60 days)

POSTPONED/TABLED _____

Signature, Historic Preservation Commission

Date

Upon Administrative Approval scan and send document to Commission for review

Moon Station Rd

Moon Station Rd

Moon Station Rd

Thompson Property

Bubble Tubs

Google
Bubble Tubs for Dogs

2 - 8 x 40ft container



Wooden siding will look like 'barn' wood
and match surrounding area structures

Map data ©2016 Google United States 3D Earth view is not available Terms Send feedback

Ariel View

Street View





APPLICATION FOR PUBLIC ART EXHIBITS

Please complete and return to Kennesaw City Hall, 2529 J.O. Stephenson Avenue, Kennesaw, Georgia 30144, email dsimmons@kennesaw-ga.gov, or fax to (770-429-4548)
Contact the Planning & Zoning office for further information: 770-590-8268

Name: Dr. Cris Eaton Welsh

Date Received: 12-15-07

Business Name: Venue on Main

Received by: P. Simmons

Address: 2847 South Main Street, Kennesaw, GA 30144

Work Phone: 770.429.9733

Fax#:

Email Address: drcris@eatonchiropractic.com

Cell Phone: 770.355.2588

Applicant Signature: 

Review and approval process of public art exhibits

A. All public art exhibits shall be required to submit a written application on forms provided by the City of Kennesaw Planning and Zoning Department for a site plan permit. A complete permit application will include an artist rendering or visual representation of the art work proposed, owners affidavits, photos of existing conditions on the property including location on permanent structures or buildings, description of materials to be used in association with art work, maintenance agreement and schedules of maintenance, a rendering or visual representation of the plaque or image of acknowledgements and titles, and permit fee as adopted in the City of Kennesaw fee schedule. A complete application packet will be submitted to the Planning and Zoning Administrator or designee.

B. The Planning and Zoning Administrator or designee will process the application and forward for review to the City of Kennesaw Art and Culture Commission on their prepared agenda within thirty days of receipt of application. The Planning and Zoning Administrator upon receipt of application, will review property for issues dealing with traffic issues and other city ordinances prior to processing for Art and Culture meeting agenda. The Planning and Zoning Administrator or designee will implement the following procedures for public notification: 1. Post a sign at the property alerting public of the time, date and location of the meeting where application will be considered; 2. Post application information and meeting information on the City of Kennesaw website; 3. Mailing of letters to property owners listed on the Cobb County Tax assessors records whose property are adjacent or about the property that is referenced on the application. Said letter will provide application information, time, date and location of the Art and Culture Commission and Mayor and Council meetings. After the application has been reviewed, a written recommendation is rendered by the Art and Culture Commission. The application will then be forwarded to the Mayor and Council for final review and action by vote.

C. The commission will review and render written recommendations to the Mayor and Council by vote on all submitted site plan permit applications during a scheduled meeting. The property owner(s) or an official representative must be present at all meetings. The commission will provide a findings document in the form of minutes that will provide the basis of decisions. Permit applications will reflect the recommendation of the commission to the Mayor and Council with the appropriate signature from the chairperson of said commission.

D. Any proposed locations in the Central Business District, Historic Preservation District or other historic districts will require a written recommendation from the Historic Preservation Commission.

E. The applicant shall be required to attend all scheduled meetings of the commission and all scheduled meetings of the Mayor and Council.

F. All approved site plan permits for permanent art exhibits will be in effect for seven years from the date of approval. The commission will accept a renewal application if art exhibit is to continue.

G. All site plan permits for temporary and rotating exhibits shall have expiration dates based on the time period scheduled for the exhibit.

H. All proposed changes to public art exhibits, including acknowledgement and titles, shall be submitted to the commission for review and approval.

(Ord. No. 2013-15, 9-16-13; Ord. No. 2014-09, 7-21-14; Ord. No. 2015-03, 2-16-15)

Briefly describe your artist rendering and submit a visual representation of the art work:

Location for the art exhibit:

The temporary art installation is to be displayed on the side of the Venue on Main's brick wall which faces JO Stephenson Avenue.

Supply description of materials to be used:

Paint brushes, wheat paste, and paper are the only ingredients needed for the mural. These materials are easily removed with water and do not damage the brick.

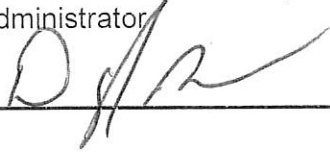
Additional information about proposed project

The Venue on Main and the Kennesaw Art and Culture Commission are teaming up with Kristine Hwang's Senior Capstone Graphic Design class to create a TEMPORARY public art installation. The Venue on Main served as a beautiful canvas for the 2017 Big Shanty Festival Mural, and that project's success has spurred public support for another art installation. Kristine Hwang is the Associate Professor of Graphic Communications at Kennesaw State University; her extensive experience in the arts will ensure that under her guidance, students will put forth high quality art proposals. As part of a class project, her students will be tasked with creating unique designs suitable for public display. Designs will then be presented to the Venue on Main and the KACC for final selection. Once the design has been chosen, it will be presented to the Historic Preservation Committee and Mayor and Council for final approval. The final image shall not exceed 13 feet by 30 feet and will be wheat pasted on the exterior brick wall of the Venue on Main. The mural will be on display for no more than 60 days.

APPROVAL SIGNATURES

Darryl Simmons (Application Deemed Complete)
Planning & Zoning Administrator

Date: 12-20-17



Historic Preservation Commission

Date: _____

☐ GRANTED

☐ DENIED

Reason for denial _____

Arts and Culture Commission

Date: _____

☐ GRANTED

☐ DENIED

Reason for denial _____

Mayor and City Council

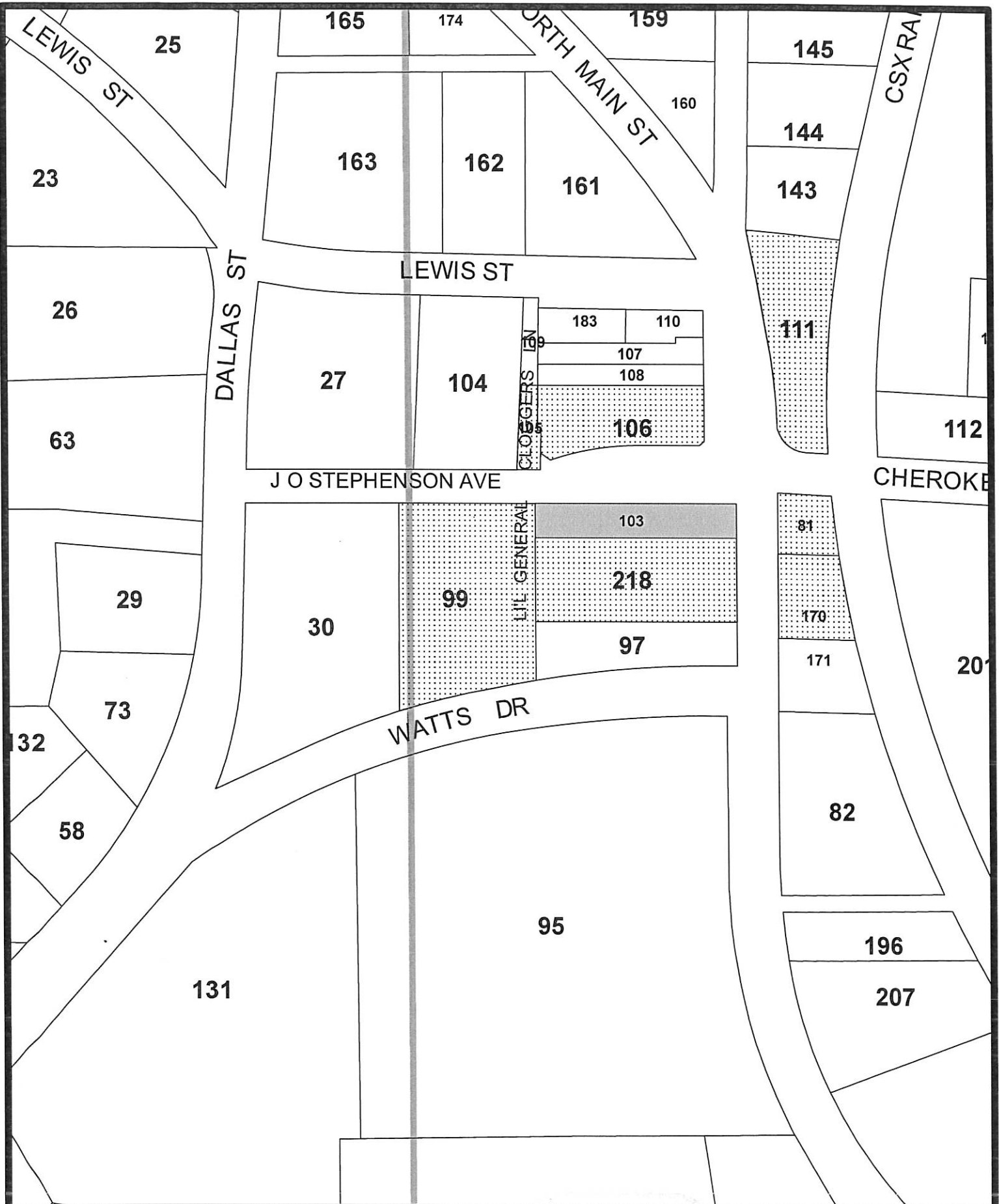
Date: _____



☐ GRANTED

☐ DENIED

Reason for denial _____





-  Subject Parcel
-  Properties Notified

2847 S Main St
Land Lot 138
Tax Parcel 103


PAA2016-01
200' PROPERTY NOTIFICATION



CITY OF KENNESAW
 PLANNING & ZONING DEPT.
770-590-8268

David Easterting
MAYOR
Debra Taylor
CITY CLERK

Date: 10/12/2016
 File: PAA2016_01.apr


 1" = 150'



*Community Development Department
2529 J. O. Stephenson Avenue
Kennesaw, GA 30144*

January 25, 2018

Re: public art application for 2847 S. Main Street-Eaton Chiropractic building

Dear property owner,

This letter serves a written notice that the City of Kennesaw received an application that proposes a review and approval of a temporary art display on the façade of the historic structure referenced above.

Please be advised that this application must go through a conceptual project review by the Art and Culture Commission, the Historic Preservation Commission and the Mayor and City Council. The final mural design will be presented to the Mayor and Council at a scheduled meeting in 2018. Please find enclosed with this letter a copy of the application and picture of the proposed façade location.

The adopted zoning ordinance section 2.03.05 requires city staff to notify all owners whose property is adjacent or abuts subject property on the application. Please note the dates, times and location of the required public meetings where this project will be reviewed:

Meeting dates: Art and Culture Commission February 15, 2018 @ 6:30pm
Historic Preservation Commission February 20, 2018 @ 8am
Mayor and Council March 5, 2018 @ 6:30pm

All meetings will be heard in the City Council Chambers, City Hall

If there are any questions, please feel free to communicate with me, Planning and Zoning Administrator, Darryl Simmons at 770-590-8268 or via email at dsimmons@kennesaw-ga.gov

Sincerely,

Darryl Simmons

Darryl Simmons
Planning and Zoning Administrator
City of Kennesaw